

September 10, 1998

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, September 17, 1998, **9:00 a.m. (Please note earlier time)**
MAG Office, Suite 200, Saguaro Room
302 N. First Avenue, Phoenix

Please park in the garage under the Norwest Bank Building.
Bring your ticket and parking will be validated.

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Supporting documentation is enclosed for your review.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at 254-6300.

TENTATIVE AGENDA

	<u>ADVISORY GROUP ACTION REQUESTED</u>
1. <u>Call to Order</u>	
2. <u>Approval of August 6, 1998 Meeting Minutes</u>	2. Review and approve August 6, 1998 meeting minutes.
3. <u>MAG Video Conferencing Project</u>	3. For information and discussion.
MAG has prepared a scope of work for a video conferencing project, as part of the MAG Teleconferencing Program. The purpose is to implement video conferencing technology to facilitate	

communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. The telecommunications program will also provide outreach opportunities and an opportunity for more individuals to participate in the regional decision-making process. A status report will be provided.

4. Update of Strategic Plan for MAGTAG

A facilitation session to update the MAGTAG strategic plan will be held. During this session, MAGTAG will examine its mission, goals and objectives, and any other items which need to be addressed as part of the strategic plan. Please see Attachment One.

5. Date of Next Meetings

Meetings are held bimonthly. The remainder of meetings for 1998 are as follows:

- November 19, 1998

4. For information, discussion and possible action.

5. For information, discussion and possible action.